

# Your access to ELIC

## Quick guide for authorized signatories

To use ELIC, you must have access to the corresponding area within EasyGov. This quick guide explains how to obtain that access

### AGOV LOGIN

AGOV is the Swiss-wide government login and can be used for applications provided by the Confederation, cantons and municipalities.

→ [about AGOV](#)

### EASYGOV

EasyGov is the official e-government platform for Swiss companies. EasyGov provides access to most government services offered to businesses by the Swiss Confederation, including ELIC.

→ [about EasyGov](#)

### ELIC

ELIC is the electronic licensing system for dual-use goods, special military goods and war material.



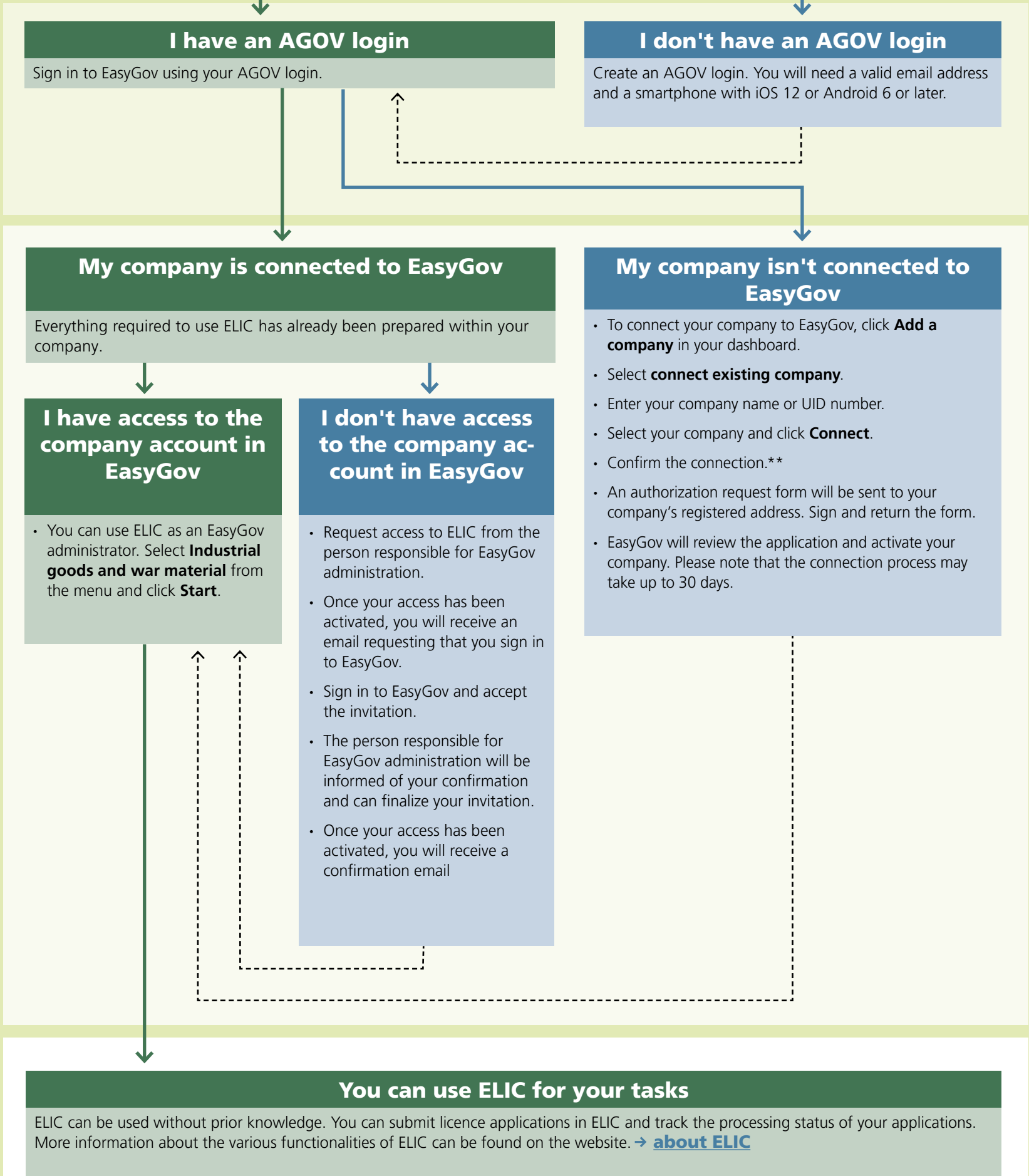
#### AUTHORIZED SIGNATORY\*



For more detailed information on obtaining access to ELIC, please also refer to the Step-by-Step Guide for Authorized Signatories.

**New login procedure: AGOV**  
This guide describes the login process using AGOV. If you already have a CH-Login, it currently continues to work alongside AGOV, but it will be phased out in the future.

**Switching from CH-Login to AGOV**  
AGOV automatically recognizes existing CH-Login accounts.



#### ELIC responsibilities can be delegated

In EasyGov, you can delegate responsibilities by inviting people and granting them access to ELIC. To do this, go to the EasyGov Cockpit, select **Details**, then **Account Management**, and finally **Invite Users**. Enter the email address of the person you want to invite and select **Limited Access**. In the *Industrial Goods and War Material*

section, assign a role to the user. The invited person will then receive an email allowing them to confirm the invitation.

For more information on the user management process, see the supplementary document **EasyGov: user management**

#### Legend

\* The steps described for authorized signatories may also be carried out by the person responsible for EasyGov administration or by an ELIC administrator, with the exception of signing the authorization request form.

\*\* If EasyGov displays a message indicating that your company is already connected to another EasyGov user account, contact the active user within EasyGov and request access rights. If you do not receive a response to your request, contact EasyGov Support either by telephone on +41 58 467 11 22 or via the contact form.

→ You can then proceed directly to the next step  
- - - → Follow the instructions and continue with the next section



Schweizerische Eidgenossenschaft  
Confédération suisse  
Confederazione Svizzera  
Confederaziun svizra

Swiss Confederation

Federal Department of Economic Affairs,  
Education and Research EAER  
State Secretariat for Economic Affairs SECO

**Data Protection:**  
The multi-step connection process described above ensures that only authorized persons have access to ELIC. Your data is therefore optimally protected and can only be viewed by persons whom you have expressly authorized. Neither government authorities nor any other party has access to your data.

# Your access to ELIC

## Quick guide for company employees

To use ELIC, you must have access to the corresponding area within EasyGov. This quick guide explains how to obtain that access.

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→ [about AGOV](#)

### EASYGOV

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→ [about EasyGov](#)

### ELIC

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#### COMPANY EMPLOYEES\*



For more detailed information on obtaining access to ELIC, please also refer to the Step-by-Step Guide for Company Employees.

**New login procedure: AGOV**  
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**Switching from CH-Login to AGOV**  
AGOV automatically recognizes

#### I have an AGOV login

Sign in to EasyGov using your AGOV login.

#### I don't have an AGOV login

Create an AGOV login. You will need a valid email address and a smartphone with iOS 12 or Android 6 or later.

#### I have full access to the company account in EasyGov (full access)

You can use ELIC as an EasyGov administrator. To do so, select **Industrial goods and war material** from the menu and click **Start**.

#### I have access to certain areas of the company account in EasyGov, but not to ELIC

#### I don't have access to the company account in EasyGov

- To use ELIC, access must first be activated for you.
- Contact the person responsible for EasyGov administration and ask for access to ELIC.



*If you do not know who is responsible for EasyGov administration within your company, or if you do not know whether your company is connected to EasyGov at all, please refer to the [supplementary document EasyGov: Clarifying Connection Status](#).*

- Once your access has been activated, you will receive an email requesting that you sign in to EasyGov.
- Sign in to EasyGov and accept the invitation.
- The person responsible for EasyGov administration will be informed of your confirmation and can finalize the approval of your invitation.
- Once your access has been activated, you will receive a confirmation email.
- Sign in to EasyGov.
- Select **Industrial goods and war material** from the menu and click **Start**.

#### You can use ELIC for your tasks

ELIC can be used without prior knowledge. You can submit licence applications in ELIC and track the processing status of your applications. More information about the various functionalities of ELIC can be found on the website. → [about ELIC](#)

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section, assign a role to the user. The invited person will then receive an email allowing them to confirm the invitation.

For more information on the user management process, see the supplementary document **EasyGov: user management**

#### Legend

\* Company employees without signing authority.



You can then proceed directly to the next step



Follow the instructions and continue with the next section



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